

This is provided for planning purposes only. Request can be submitted using the following form: <https://wkf.ms/4nR5uwi>

LONGWOOD *foundation*

Grant Reallocation Request

Many nonprofits are navigating significant uncertainty as a result of the recent federal and state funding crises, and some grantees may desire to rethink previously funded initiatives in light of more pressing operational needs. If the project originally funded by Longwood is no longer your highest priority, you may request to reallocate those funds using this form. We will consider reallocation requests on a case-by-case basis for current grantees awarded in the Fall 2024 cycle or earlier.

In most cases, an approved reallocation will preserve your Eligibility to Return as outlined in your Grant Agreement. Kindly review your Grant Agreement in Foundant prior to submitting this form: <https://www.grantinterface.com/Home/Logon?urlkey=longwood>

If you have any issues or questions while completing this form, contact Mary Lowe, Grants Manager: mlope@longwood.org | (302) 688-9867

To request a reallocation of your current grant, please respond to the prompts below.

Organization Name *

Provide the name of your organization.

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Organization Contact First & Last Name *

Provide the name of the person the Foundation should follow up with regarding this reallocation request.

Organization Contact Email Address *

Provide the email of the person the Foundation should follow up with regarding this reallocation request. A confirmation email will be sent to this address.

Reallocation Request Amount *

Provide the amount of funds that your organization would like to reallocate via this process. Note that this will likely not be the full amount that your organization was awarded, but the amount remaining at this time that you would like to repurpose towards a different project, program, or initiative.

Current Status of Original Project/Program *

Provide a brief summary of the progress made thus far on the project/program for which your organization was originally awarded a grant. Be sure to include the following information:

- the current status of the project/program;
- what has been achieved to date; and
- what would happen to the project/program should the funds be reallocated.

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Amount of Federal Funding Received Last Year *

Provide the amount of federal funding that your organization received last year.

Amount of Federal Funding Recently Lost or Threatened *

Provide the amount of federal funding that your organization lost, did not receive, or you believe to be at risk. This may include projected awards that you expected to get but did not, or cancellation of current contracts resulting in an actual loss of funding.

Status and Likelihood of Continued Federal and State Funding *

Please share the source(s) of funding, and how you're processing the future potential of this source(s) continuing. Have you received notice that this source has discontinued, or is it currently threatened? We recognize that many nonprofits are also considering how the State may change future funding availability based on changes to federal funding in other areas. Please share how you're processing the future likelihood of the continuation of this source(s). While not required, if your organization has conducted an assessment, projection, or developed scenarios around potential future funding changes, please describe here.

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Current Impact and Response to Funding Shifts *

Describe how the recent shifts in federal and/or state funding (or the threat of lost funding) have impacted the **current** operations and cash flow of your organization to date. Please describe any significant steps or changes your organization has taken in response to current or potential changes in funding.

Note - We'll ask about future implications in a later question.

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Future Impacts and Response to Funding Shifts *

Briefly describe how your organization anticipates the shifts in federal/state funding will impact your **future** operations and cash flow in the coming months (i.e., over the course of your current grant agreement). Please describe any significant steps or changes your organization plans to undertake (or is considering) in response to current or potential changes in funding.

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New Purpose for Reallocated Funds *

Briefly describe how your organization proposes reallocating these funds. Your Grant Evaluator will review this proposal to determine whether this new plan and purpose is approved. Please note, this may require your organization to amend your previously Agreed Upon Outcomes.

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Will this proposed reallocation impact your Agreed Upon Outcomes? *


Your organization's Agreed Upon Outcomes are available in your Grant Agreement in Foundant: <https://www.grantinterface.com/Home/Logon?urlkey=longwood>

Longwood Foundation Grant Evaluator *

Select the name of the Longwood Foundation staff member who evaluated your grant. (This is the person who attended the Site Visit with your organization and who notified you that the grant was approved by our Trustees). If unsure, select "I don't know".

Upload Supporting Documents

If you have supporting documents related to your relocation request (e.g., an updated cash flow, project/program descriptions, etc.), upload them as a PDF here. If you do not have additional documents, skip this question.



[Choose a file to upload](#) or drag and drop here

Save as draft

Submit